

## From Idea to Proposal

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### Grant Ideas: what works?

- Do you have a clear idea of what the applicant seeks to create or change in the community?
- Is the project idea compelling?
- Does the project fit (further the mission of) the funding agency?
- Is there inter-agency collaboration?
- Is the project sustainable?

### Budget

- Does budget match project?
- Does applicant have In-kind or matching funds (i.e., Income)?

### Create a grant writing team

- 1) Grant architect/voice \_\_\_\_\_
- 2) Information gatherer(s) \_\_\_\_\_
- 3) Budget \_\_\_\_\_
- 4) Forms/attachments \_\_\_\_\_

### Proposal Readers

Internal: \_\_\_\_\_

External: \_\_\_\_\_

### Grant Prospects:

- |                |                 |
|----------------|-----------------|
| 1) Name: _____ | Due Date: _____ |
| 2) Name: _____ | Due Date: _____ |
| 3) Name: _____ | Due Date: _____ |

### Grant Supporters (quotes or letters of support):

- 1) Name: \_\_\_\_\_
- 2) Name: \_\_\_\_\_
- 3) Name: \_\_\_\_\_